



TRAINEE PROGRAM

The Swedish-American Chambers of Commerce of the United States of America, Inc.

Check List for J-1 Visa Application

Please print out, put a check mark next to completed items and submit with all documents to Cecilia Kullman, ck@sacc-usa.org, fax +1 202 536 1501.

Name:

I have read the Instructions, www.sacc-usa.org/trainee/for-trainees/j-1-visa-application/visa-application-instructions/

I have read the document "Information, Regulations & Guidelines for the Exchange Visitor Program," <http://sacc-usa-dev.org/trainee/for-trainees/j-1-visa-application/information-regulations-guidelines-2/>

I have read the Pre-arrival Guide

I am available for a telephone interview at the following times:

I have completed and am submitting the following:

Intern/Trainee Application Form

Intern/Trainee Agreement

CV

Letter of application (see Instructions)

Insurance verification

Insurance policy or summary of policy or copy of insurance card

Financial Verification

Financial Verification not needed (sufficient stipend)

Transcript **or** diploma **or** proof of 5 years work experience

Two letters of reference (see Instructions)

Copy of passport

Questions/Notes:

I understand that once SACC-USA has reviewed my application and received the Training Offer and Training Plan from my host company, SACC-USA will give me the go-ahead to make an appointment for a visa interview at the U.S. Embassy in Stockholm and that instructions are available at

<http://stockholm.usembassy.gov/consulate/book9.html>

SACC-USA

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